

CONFIDENTIAL FAX

Highlights confidential handling and enables the standard confidentiality notice.

RECIPIENT

Recipient name	Recipient company
Recipient fax number	

SENDER

Sender name	Sender company
Sender phone	Sender email

FAX DETAILS

Date	Total pages including this cover sheet
Subject	

Message or handling instructions

CONFIDENTIALITY NOTICE: This fax may contain confidential information intended only for the recipient named above. If you received it in error, please notify the sender and securely discard all copies.